

We are located at:

Willoughby Hills Community Center
 35400 Chardon Road
 Willoughby Hills, Ohio 44094



Website: www.whcommunitycenter.com

Phone: (440) 470-0881

Email: communitycenter@willoughbyhills-oh.gov

The Community Center is located one quarter mile East of Rt. 91 (SOM Center Road) and Rt. 6 (Chardon Road). It is across the street from the Willoughby Hills City Hall, Police and Fire Departments.

Google Maps:

<https://maps.app.goo.gl/zFJDodaXptgwYLTr5>



Community Center Rental Hours

Monday through Thursday 9:00AM – 9:00PM
 Friday & Saturday 10:00AM – 11:00PM
 Sunday 10:00AM – 6:00PM

To view our rooms and rates, go to our website: www.whcommunitycenter.com

For in-person room showing, **you must schedule an appointment** by sending an email request to CommunityCenter@willoughbyhills-oh.gov or by calling (440) 470-0881

Showings & bookings are by appointment only.

Please visit our new website for photos, a room diagram FAQs and more information.

Before signing your contract

Please read over carefully and initial the following operating policies. Your signed contract and initialed agreement hold you responsible to abide by all rules and regulations stated within. Violation of the operating policies may result in loss of security deposit and/or rental fee.

Reservations

In order to reserve your event date, the signed rental agreement, room rental fee, security deposit and, if applicable, the alcohol security guard payment, are **due in full** at the time of booking.

We are unable to save or hold dates. Reservations are booked when payment is received. All rentals are booked on a first come, first served basis, no less than 30 days in advance.

Rental Fees

To receive the Willoughby Hills Resident Rate, the rental agreement must be:

- signed in person by the resident
- paid for by the resident
- a valid ID is required at time of signing

The name and address on the rental agreement must be that of the signing resident. The signee is legally responsible for the rental and must attend the function. Check-in is required at the office upon arrival to confirm attendance.

	Willoughby Hills Resident	Non-Resident
O’Ryan Room (160)	Six (6) Hour Rental	
Monday – Thursday	\$400	\$600
Fri, Sat & Sun	\$600	\$800
Security Deposit	\$400	\$400
Security Deposit with alcohol	\$700	\$700
Lions Room (100)	Six (6) Hour Rental	
Monday – Thursday	\$200	\$300
Fri, Sat & Sun	\$300	\$400
Security Deposit	\$400	\$400
Schaefer Room (60)	Six (6) Hour Rental	
Monday – Thursday	\$150	\$250
Fri, Sat & Sun	\$250	\$350
Security Deposit	\$400	\$400
Historical Room (40)	Six (6) Hour Rental	
Monday – Thursday	\$100	\$200
Fri, Sat & Sun	\$150	\$250
Security Deposit	\$400	\$400
Campbell Park	9:00AM-Dusk Day Rental	
Pavilion 1	\$75	\$175
Pavilion 2	\$75	\$175

Additional hours: O’Ryan \$55 per hour; All other rentals \$40 per hour