

# Willoughby Hills Community Center & Campbell Park Pavilions | Rental Rates & Policies

We are located at:

## Willoughby Hills Community Center

35400 Chardon Road  
Willoughby Hills, Ohio 44094

Website: [www.whcommunitycenter.com](http://www.whcommunitycenter.com)

Email: [communitycenter@willoughbyhills-oh.gov](mailto:communitycenter@willoughbyhills-oh.gov)  
Tel: (440) 975-3540

The Community Center is located one quarter mile East of Rt. 91 (SOM Center Road) and Rt. 6 (Chardon Road). It is across the street from the Willoughby Hills City Hall, Police and Fire Departments.

Google Maps:  
<https://maps.app.goo.gl/zFJDodaXptgwYLTr5>

## Before signing your contract

Please read over carefully and initial the following operating policies. Your signed contract and initialed agreement holds you responsible to abide by all rules and regulations stated within. Violation of the operating policies may result in loss of security deposit and/or rental fee.

## Reservations

In order to reserve your event date, the signed rental agreement, room rental fee, security deposit and, if applicable, the alcohol security guard payment, are due in full at the time of booking.

We are unable to save or hold dates. Reservations are booked when payment is received. All rentals are booked on a first come, first served basis, no less than 30 days in advance.

## Rental Fees

To receive the Willoughby Hills Resident Rate, the rental agreement must be:

- signed in person by the resident
- paid for by the resident
- a valid ID is required at time of signing

The name and address on the rental agreement must be that of the signing resident. The signee is legally responsible for the rental and must attend the function. Check-in is required at the office upon arrival to confirm attendance.

## Community Center Rental Hours

Monday through Thursday	9:00AM – 9:00PM
Friday & Saturday	9:00AM – 11:00PM
Sunday	9:00AM – 9:00PM

To view our rooms and rates, go to our website:  
[www.whcommunitycenter.com](http://www.whcommunitycenter.com)

For in-person room showing, **you must schedule an appointment** by sending an email request to [CommunityCenter@willoughbyhills-oh.gov](mailto:CommunityCenter@willoughbyhills-oh.gov)

Showings & bookings are by appointment only, currently on Wednesdays and Fridays from 9AM-12PM. The office is closed on Saturdays, Sundays and Holidays. **Rooms are not shown on weekends.**

	Willoughby Hills Resident	Non-Resident
<b>O’Ryan Room (160)</b>	Six (6) Hour Rental	
Monday – Thursday	\$400	\$600
Fri, Sat & Sun	\$600	\$800
Security Deposit	\$400	\$400
Security Deposit with alcohol	\$700	\$700
<b>Lions Room (100)</b>	Six (6) Hour Rental	
Monday – Thursday	\$200	\$300
Fri, Sat & Sun	\$300	\$400
Security Deposit	\$400	\$400
<b>Schaefer Room (60)</b>	Six (6) Hour Rental	
Monday – Thursday	\$150	\$250
Fri, Sat & Sun	\$250	\$350
Security Deposit	\$400	\$400
<b>Historical Room (40)</b>	Six (6) Hour Rental	
Monday – Thursday	\$100	\$200
Fri, Sat & Sun	\$150	\$250
Security Deposit	\$400	\$400
<b>Campbell Park</b>	9:00AM-Dusk   Day Rental	
Pavilion 1	\$75	\$175
Pavilion 2	\$75	\$175

Additional hours: O’Ryan \$55 per hour; All other rentals \$40 per hour