

Obscenities

Renter is responsible for the overall behavior of all guests during the reservation period. Any obscenities, lewd, obscene, or disruptive behavior will not be tolerated, and may result in the person(s) being asked to leave the premises.

Smoking

The Community Center is a non-smoking facility. A \$100.00 fine will be charged to anyone smoking in the building or directly outside any of the entrances.

Additional Policies

Unruly guests and children will result in a loss of security deposit, as monitored by the employee.

Candles and fog machines are prohibited. Birthday cake candles and sternos are permitted. Please no glitter or confetti; No decorations hanging from ceiling or taped to the walls. Nails, staples, tape, or thumb-tacks may not be used to secure decorations inside or outside of the Community Center.

Exits are not to be blocked at any time, pursuant to the Fire Code.

In the event rooms are rented simultaneously by different parties, it is the responsibility of each renter to ensure that their guests do not interfere with other reserved spaces that are in use.

Gambling and Fundraising

Ohio law prohibits the use of the Community Center for gambling purposes. If you have questions as to whether your activity while in the utilization of the premises constitutes gambling, or games of chance, please check the Ohio Revised Code Chapter 2915 (www.codes.ohio.gov/orc/2915). It is the responsibility of the renter to verify that the renter’s activities, at all times while utilizing the Community Center premises, are in full compliance with the applicable gambling or gaming laws and signature to this rental agreement is the renter’s acknowledgment of his/her or its acceptance of that responsibility and further constitutes a statement of renter’s intention to, at all time while on the premises, be in full compliance with those laws. Any violation of the state or federal gambling laws on the Community Center premises will results in an immediate termination of its use and forfeiture of the rental fee.

CAMPBELL PARK PAVILION RENTALS

There are two covered pavilions available to rent. A playground and tennis/pickle ball courts are nearby. Electricity and restrooms with running water are available April through October. The pavilions are rented per day from 9:00AM to dusk.

In case of inclement weather, pavilion rentals are NOT relocated indoors. The renter assumes the risk of changes in the weather with pavilion rentals.

Pavilion reservations have priority over drop-in users. Otherwise, pavilion use is first come, first served. To qualify for the resident rate, contract holder must be a Willoughby Hills resident, provide ID with proof of residency and be present during the entire event.

Pavilion 1

This covered pavilion can accommodate approximately 96 people. It is equipped with a charcoal grill and 12 picnic tables.

Pavilion 2 (with fireplace)

This covered pavilion can accommodate approximately 80 people. It is equipped with a charcoal grill, 10 picnic tables, and fireplace. Wood is not supplied.

Set Up and Clean Up

Set-up and cleanup are the responsibility of the renter. Cleanup includes wiping tables and making sure trash is secured in the trash recepticals.

All food and materials must be removed from the premises at the end of the event.

Alcohol

No Alcohol is permitted in the pavilions.

Additional Policies

Children under 18 must always be supervised. Renter is responsible for the overall behavior of all guests during the reservation period. Any obscenities, lewd, obscene, or disruptive behavior will not be tolerated. Any use of obscenities may result in the person(s) and or entire function being asked to leave the premises.

The same general Community Center Policies pertain to both pavilions at Campbell Park. Please refer to the previous pages for guidelines and policies

I have read and agree to all Operating Policies above.

Initial: _____ Date: _____